

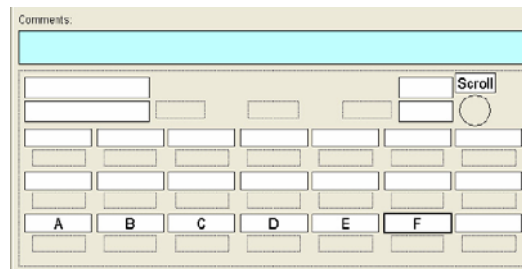
Programming System (Company) Speed Dial (VoIP Keysets)

1. **With handset on hook**, press the **“Transfer”** key.
2. Dial **“200”**
3. Dial **“Passcode”** (See System Administrator).
4. Press **“1”**
5. Press **“Speaker”** key.
6. Dial **“705”**
7. Dial **“speed dial bin number”** (**“500”** through **“699”**).
(By default, there are 200 system speed dial bins, which begin at “500”).
8. Dial **“9 plus phone number”** for designated speed dial bin number.
(Example: “93039224708”).
9. Press the **“right soft-key”** to save number.
10. Repeat Steps 7 through 9 for up to 200 system speed dial bins.
11. When finished, press the **“Transfer”** key.

If it is necessary to enter a “FLASH” or a “PAUSE” in the number being programmed, use the following illustration:

All Phone Models (12-Button / 21-Button / 7-Button)

“B” = FLASH
“C” = PAUSE



If desired, a name can be associated with a speed dial number:

1. **With handset on hook**, press **“Transfer”** key
2. Dial **“106”**
3. Dial **“speed dial bin number”**
(**“500”** through **“699”**)
4. Using table at right, enter **“name,”** using arrow keys to move cursor left and right.
(To clear name and start over, press **“Hold”** key)
5. Press the **“right soft key”** to save name.
6. Repeat Steps 3 through 5 for up to 200 system speed dial bins.
7. When finished, press the **“Transfer”** key.

Count	1	2	3	4	5
Dial 0	Q	Z	.)	0
Dial 1	space	?	,	!	1
Dial 2	A	B	C	@	2
Dial 3	D	E	F	#	3
Dial 4	G	H	I	\$	4
Dial 5	J	K	L	%	5
Dial 6	M	N	P	^	6
Dial 7	P	R	S	&	7
Dial 8	T	U	V	*	8
Dial 9	W	X	Y	(9
Dial *	:	=	[]	*